

The Bonneville House Association Volunteer Application

Name: _____

Address: _____ City _____ Zip: _____

Preferred Phone: _____ Email: _____

Questionnaire: How did you hear about the Bonneville House? _____

Did an employee or Board Member refer you to us? If yes, who? _____

Are you currently employed? If yes, where? _____

Are you a college student? If yes, what is your major? _____

What days/hours are you available to volunteer? _____

How many hours per week would you like to volunteer? _____

What are your hobbies? _____

What age group would you most enjoy working with? (Check one)

Children _____ Youth _____ Adults _____ Senior Citizens _____

Please select the areas that you are interested in volunteering for (check all that apply)

Administrative: General office support (answering phones, filing, data entry) _____

Organizing: Sort event supplies, monitor inventory, ect... _____

Archival: Catalogue organizing and sort paper materials, photographs, ect... _____

Development: Research prospective grants, corporate and foundation donors. _____

Tourism & Education: Schedule & host tours and respond to public inquiries _____

Welcome Desk: Greet visitors, answer phone, respond to voicemails,
respond to rental inquiries. _____

Membership: Promote membership, seek new members and assist with mailings _____

Public Affairs: Prepare packets, assist with special events and media relations. _____

Fundraising: Assist with upcoming fundraisers, collect donations, and
work a shift at a fundraiser. _____

Housekeeping/Decorating: Help decorate the house for the holidays,
fundraisers and special events. Perform light housekeeping _____

Marketing/Networking: Act as an Ambassador for The Bonneville House;
promote upcoming events, membership, rentals and social media ads. _____

Most volunteer opportunities occur during regular business hours, Monday- Friday 9am-5pm